

# Solutions in research project management

At the FBG we walk you through the management of your research projects, from the negotiation of the contract or the grant proposal to the end of the project.



## Research projects



### Contract research

We negotiate, formalize, and monitor contracts and agreements for the performance of scientific, technical, and artistic tasks, under **Article 83** of the Organic Law of Universities (LOU).

#### Project contracting

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### Research grants



**European Union**  
research grants



**National and international**  
grants

#### Preparation of grant and subsidy applications

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#### Funding monitoring

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## Research management



- Processing of employment contracts linked to projects, internships, and staff budgets.
- Processing of work permits.
- Prevention of occupational risks (training, information, and assessment of workstations).

Human Resources and Occupational  
Risk Prevention

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- Project invoicing, revenue control, monitoring, and payment claims.
- Management of purchases from suppliers, authorisation of orders, processing of supplier invoices and their payment.
- Contracting suppliers and processing tender dossiers.
- Monitoring of the economic implementation and financial closure at the end of the project.

Administration and Economic Management

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